

AnantaTek enables companies transform their business by providing industry specific SaaS solutions .

Our commitment to product R & D, Business Process Reengineering, IT Consultation, enables us to build the next big thing in technology and also take up software projects on Turn Key basis.

Our next generation Products & Solutions are founded using Block chain and AI technology which are set to fundamentally transform the way our clients and customers think and conduct business.

We are looking for US IT Recruiters with 2 years of experience to work from Bhubaneswar, Odisha or Noida, Uttar Pradesh , India. This will be an individual contributor role handling real-time end-to-end US recruitment.

### **Job Details**

#### Industry

- Information Technology & Services
- Human Resources
- Staffing & Recruiting

#### **Employment Type – Full-time**

#### **Description:**

Please find below a brief job description:

- Must have experience on full Life Cycle of Recruiting (screening resumes, interviewing, technical queries & interviews, closing of candidates and responsibilities till joining of candidates).
- Must be proficient in recruiting techniques like Head Hunting, Calling, Networking Sites, Referrals, and Internet-Based recruiting Tools.
- Ability to understand the technical requirements and submit consultants' profiles on time.
- Must have good Negotiating skills in finalizing rates/salary.
- Must have experience in hiring all levels of technical candidates.
- Ability to work as a good team player, screening, Maintaining & building the candidate database.
- Sound knowledge of IT concepts and the latest trends.
- Ability to work independently and multi-task in a fast-paced environment
- To understand the Technical requirements of clients and deliver qualified resources.
- Sourcing and screening potential IT candidates from effective usage of Internal Systems /Database, Job Portals, Postings, and Networking within the desired time frame.